



Dear Resident,

This letter is to serve as a guide when acquiring a Renter’s Insurance policy to avoid any delays on the day of move in. Renter’s Insurance is a requirement for all incoming residents in order to reside at The Villages at Belvoir.

You will be required to obtain and furnish The Villages at Belvoir with evidence of Renter’s Insurance as a condition of occupancy on or prior to your move in date. We **CANNOT** move any future resident into their new home until we have obtained a copy of the Renter’s Insurance policy reflecting all the requirements below:

- The carrier must be licensed or admitted to transact business in Virginia.
- The policy must reflect the lease holding resident.
- The policy term must be effective throughout the tenancy at The Villages at Belvoir.
- The policy must reflect your new home address at The Villages at Belvoir.
- The policy must have a minimum liability of **\$100,000** per occurrence, and a minimum property coverage of **\$25,000**.
- Fort Belvoir Residential Communities, LLC must be named as the interested party in the insurance policy exactly as below:

**FORT BELVOIR RESIDENTIAL COMMUNITIES, LLC
PO BOX 496, Fort Belvoir, VA 22060**

Please refer to the attached Renter’s Insurance Requirement Example.

We look forward to welcoming you as a resident at The Villages at Belvoir. Should you have any questions, please contact your leasing specialist or community management team.

Sincerely,
The Villages at Belvoir Management

HOW TO SUBMIT YOUR RENTER’S INSURANCE POLICY

Provide to Your Leasing Specialist or Community Management Team Member

Drop Off at Your Community Management Office:

Fairfax Neighborhood Center
10265 Fairfax Drive
Fort Belvoir, VA 22060

George Washington Neighborhood Center
5714 Surveyor Road
Fort Belvoir, VA 22060

Lewis Neighborhood Center
8735 Abert Drive
Fort Belvoir, VA 22060

Vernondale Neighborhood Center
9532 Troth Way
Fort Belvoir, VA 22060

Woodlawn Neighborhood Center 5375 Dairy Court
Fort Belvoir, VA 22060

e-Renter
If you acquire a policy via e-Renters a copy of the policy gets submitted to our office by e-renter on your behalf.

QUESTIONS?
If you have further questions regarding Renter’s Insurance, please contact your Neighborhood Center.

- Fairfax: 703-781-4833
Fax: 703-781-4726
- George Washington: 703-781-0596
Fax: 703-781-0599
- Lewis: 703-781-5901
Fax: 703-781-5905
- Vernondale: 703-781-7280
Fax: 703-781-7283
- Woodlawn: 703-781-0566
Fax: 703-781-0616

SAMPLE RENTER'S INSURANCE REQUIREMENT



9800 Fredericksburg Road
San Antonio, Texas 78288

**RENTERS
CERTIFICATE OF INSURANCE**

UNITED SERVICES AUTOMOBILE ASSOCIATION

POLICY INFORMATION

Named Insured: Lease Holding Resident Name	Term
Policy Number:	
Effective Date: 01/02/2020	Expiration Date: 01/01/2021

ADDITIONAL INTEREST

Name: FORT BELVOIR RESIDENTIAL COMMUNITIES, LLC	Interest: LANDLORD
Address: PO BOX 496 FORT BELVOIR, VA 22060	Interested Party Name & Address

PROPERTY INFORMATION

Location:	Your Home Address at Belvoir
------------------	-------------------------------------

COVERAGE INFORMATION* Coverage applies only if a limit is shown.

Coverage	Limit	Coverage	Limit
Personal Property:		Personal Liability:	\$100,000
Deductible:		Medical Payments:	

Minimum Liability of \$100,000 Per Occurrence & Minimum Property Coverage of \$25,000